

INTEGRATED FRAMEWORK: LPAC PROCESS CHECKLIST

Project proposal submitted for LPAC approval should meet the requirements as outlined in the checklist *[tick if activity is OK]*:

- Proposal is a priority activity from the Action Matrix (written confirmation provided by IF focal point)
- Project proposal is formatted in accordance with the agreed IF guidelines.
- Project duration and start date have been stated in the project document
- Project execution modality has been identified and justified in the project document.
- Implementing agency has been selected and clearly stated in the project document
- National counterpart for the project has been identified and is mentioned
- Project document outlines complementary and/or parallel financing available for the project or linkages with other donor funded programmes/projects
- Results framework including intended outputs and outcomes are included in the project document
- Activity-based budget outlining the total project financing requirements is included in the project document
- Where subcontracting arrangements are anticipated, terms of references and other guideline notes are attached as annexes in the project document

Checked by: _____

(Name & title, organization)

Date: