

IMPORTANT:

REVISED EIF TRUST FUND TIER 1 APPRAISAL AND APPROVAL PROCESS

Tier 1 and Tier 2 appraisal and approval processes as defined and explained in 'The Compendium' (which has been available to the IF community as endorsed by the IFSC on 1 May 2007 on the website) and Guidelines for the Implementation of the Enhanced Integrated Framework (on the website since 12 June 2008) are under revision as a part of the final adjustments before the operational launch of the EIF.

The following (revised) Tier 1 appraisal and approval steps will be followed:

- Once the beneficiary country submits a project proposal for funding by the EIF Trust Fund Tier 1 to the Executive Secretariat¹ (ES), the ES appraises the project in a Recommendations Memorandum and the Trust Fund Manager (TFM) prepares a Fiduciary Appraisal and Capacity Assessment Report on the proposal. Drafting of the Recommendations Memorandum by the ES and drafting of the Fiduciary Appraisal and Capacity Assessment Report by the TFM may include a mission to the beneficiary country.
- The in-country TAC 1 reviews the ES Recommendations Memorandum and the Fiduciary Appraisal and Capacity Assessment Report prior to conducting its due diligence on the project proposal. The TAC 1 shall hold an appraisal meeting, and appropriate minutes (the "TAC 1 Minutes") of such meeting shall be prepared in accordance with the EIF TAC 1 Minutes format (to be circulated later).
 - The TAC 1 is chaired by the Focal Point and includes the Donor Facilitator (or, in exceptional circumstances, another donor designated by the Donor Facilitator), a representative of the Ministry of Trade (if the Focal Point is not from the ministry of trade) and a member of the NSC designated by the Chair of the NSC. The Focal Point, in consultation with the other core members, may decide to invite other representatives of the private sector or government departments to participate in the appraisal. The TFM, the ES and the principal recipient (in case of agency execution) may attend the TAC 1 meetings.
- Upon the recommendation for approval by the TAC 1, the Focal Point shall submit the project proposal and the Minutes of the TAC 1 meeting to the ES for its final quality control review. The ES shall carry out a final quality check on behalf of the IF Board. The IF Executive Director shall, if deemed appropriate, endorse the project for approval with comments and submit the project proposal, the ES Recommendations Memorandum, the Fiduciary Appraisal and Capacity Assessment Report and the TAC 1 Minutes to the IF Board for approval.
- Projects already sent to the PIU after appraisal and approval by the TAC 1 according to the process laid out and explained in the 1 May 2007 Compendium and the 12 June 2008 Guidelines, will be appraised by the ES and the TFM in due course. If deemed appropriate, the proposed projects will be recommended for approval by the IF Board after the appraisal.

Beneficiary countries in the process of preparing project proposals for funding by the EIF Trust Fund are recommended to send the proposals to the ES¹ for an informal review before initiating the above outlined steps.

¹ For the time being, the Programme Implementation Unit (PIU) takes on the functions of the ES until further notice. This implies that all communications eventually to be addressed to the ES should be sent to the PIU in the meantime.